

## GENERAL INFORMATION

### DAYS AND TIMES

Monday, Wednesday, and Thursday, 9:30 a.m. to 2:30 p.m. Our program begins the week of Labor Day to May (last week of Broken Arrow Public Schools). Holidays and weather closings of the Broken Arrow Public School District will be observed.

### AGE

1-year-old through Pre-Kindergarten by September 1, 2009.

### ILLNESS

If your child exhibits any signs of illness within 24 hours before class, do not bring him/her to class that day! These signs include such symptoms as a cough, cold, upset stomach, diarrhea, rash, fever, sore throat, ear ache, eye infection, etc. If your child often has a runny nose due to allergies or a non-infections sinus drainage, obtain a doctor's statement stating this. Otherwise, your child will be diagnosed as ill and will not be allowed to stay.

If your child has allergies, mention them to his/her teacher, as well as including them on the enrollment form. Teachers will not give medication to your child!

### OUR STAFF

Our teaching staff is dedicated to creating a positive learning experience for preschoolers. We want to meet the

spiritual, emotional, mental, physical and social needs of your child in a warm and loving environment.

### WHAT TO BRING

Each day, please bring:

- ★ Complete change of clothing (labeled with the child's name)
- ★ Disposable diapers (if your child is in diapers or pull ups)
- ★ Quilt, towel, or blanket for resting
- ★ Any "security" object needed by your child to help rest peacefully

### LABEL EVERYTHING BEFORE YOU ARRIVE!

### LUNCH

Please bring finger foods (such as sandwiches, meat-sticks, cheese and fruit) for children. Please do not send glass containers or carbonated drinks or food that requires a microwave oven.

### ATTENDANCE

It is best for the students and teachers if you bring your child close to 9:30. If you are going to arrive later than 9:45, please make special arrangements with your teacher ahead of time. Please call the Community Preschool office, if your child is going to absent, All children will need to be checked in and a security tag issued for pick up.

### MORE INFORMATION

For more information on the Community Preschool or other preschool ministries of First Baptist Church, please call the church office at 918.258.4575, or e-mail: msalmon@fbcba.org.

### REGISTRATION/SUPPLY FEE

#### 1 DAY PER WEEK

1 child	\$60
2 children	\$80
3 children	\$100

#### 2 & 3 DAYS PER WEEK

1 child	\$75
2 children	\$95
3 children	\$110

### MONTHLY FEE

#### 1 DAY PER WEEK

1 child	\$85
2 children	\$135
3 children	\$185

#### 2 DAYS PER WEEK

1 child	\$150
2 children	\$240
3 children	\$340

#### 3 DAYS PER WEEK

1 child	\$220
2 children	\$350
3 children	\$495

## REGISTRATION

A completed enrollment form and the non-refundable registration fee must be turned into the Community Preschool office before your child is considered enrolled. A copy of your child's current immunization record must be returned before your child's first day of school.

## FEES

All payments are due the first school day of each month for the entire month. Please make your checks payable to First Baptist Church. Fees are based on a monthly rate, regardless of attendance or 5 week months.

## LATE FEES

A \$5.00 per child after 2:40 and \$5.00 every 5 minutes following late fee will be enforced.

## GENERAL INFORMATION

- **SNACKS:** Each classroom will display a sign up sheet for parents to commit to bringing a classroom snack on a specific date.
- **SPECIALTY CLASSES** will be offered each week consisting of: Large Motor Skill Development, Music and Sign Language.
- **PRE-KINDERGARTEN** is a 3-day a week program only.

Community Preschool  
First Baptist Church  
100 W. Albany  
Broken Arrow, OK 74012

# Community Preschool 2009-2010

A Ministry of

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100 W. Albany  
Broken Arrow, OK 74012  
918.258.4575